

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

LAW DEPARTMENT – Expenditure incurred on outsourcing of four (4) Data Entry Operators through a registered man power supplying agency – Sanction of **Rs.86,652/-** (Rupees Eighty six thousand six hundred and fifty two only) to M/s. Signy Management Services Private Limited, Hyderabad for the period from 01.07.2014 to 20.08.2014- Orders – Issued.

LAW (E.I) DEPARTMENT

G.O.RT.No. 830

Dated: 26-08-2014.  
Read the following:-

1. G.O.RT.No.4271, Finance (SMPC) Department, dated:10.10.2008.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated:12-01-2011.
3. G.O.Rt.No.782, Law (E.1) Department, dated 07.07.2014.
4. G.O.Ms.No.146, Finance (HR.I) Department, dated 27.06.2014.
5. Agreement dated:20-08-2014, between the Governor of Andhra Pradesh Rep. by “Joint Secretary to Government Law (E-OP) Department” and M/s. Signy Management Services Private Limited, Hyderabad.
6. O.O.Rt.No. 24, Law (E.I) Dept., dated 20-08-2014
7. From M/s. Signy Consultancy Services, Hyderabad, Letter Dated: 22-08-2014, Bill.No.0060, with advance stamped Receipt for Rs.86,652/- for the period from 01-07-2014 to 20-08-2014.

\* \* \*

**ORDER:-**

It is submitted that in the reference 3<sup>rd</sup> read, sanction was accorded for payment of an amount of Rs50,915/- (Rupees Fifty thousand nine hundred and fifteen only) towards remuneration of 5% Agency Commission and other statutory payments for the period from 02.06.2014 to 30.06.2014 to M/s. Signy Management Services Pvt. Ltd., for sponsoring eight (4) Data Entry Operators to Law Department on outsourcing basis.

2. In the reference 4<sup>th</sup> cited, the Finance (HR.I) Dept., has agreed to continuance of the services of four (4) Data Entry Operators, one (1) Typist (Telugu), four(4) Office Subordinates and one (1) Driver to Law Department for a further period of six (6) months w.e.f.01.07.2014 to 31.12.2014.

3. In the reference 6<sup>th</sup> cited, the contract period for outsourcing the services of four (4) Data Entry Operators, one (1) Typist (Telugu), four(4) Office Subordinates and one (1) Driver to Law Department for a further period of six (6) months w.e.f.01.07.2014 to 31.12.2014 through M/s. Signy Management Services Pvt.Ltd., Hyderabad as per the existing orders and guidelines issued by the A.P.State Government.

4. In the reference 7<sup>th</sup> cited, M/s. Signy Management Services Private Limited, Hyderabad has submitted a bill along with Advanced Stamp Receipt for **Rs.86,652/-** (Rupees Eighty six thousand six hundred and fifty two only) towards remuneration, 5 % Agency Commission and other statutory payments during the period from 01.07.2014 to 20.08.2014 for sponsoring four (4) Data Entry Operators.

Contd.....

5. After careful examination, sanction is hereby accorded for payment of an amount of **Rs.86,652/-** (Rupees Eighty six thousand six hundred and fifty two only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period 01.07.2014 to 20.08.2014 M/s. Signy Management Services Private Limited, Hyderabad for sponsoring four (4) Data Entry Operators. to Law Department on outsourcing basis as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
Bill No.21, Dt:22.08.2014	For 4 DEOs (51 days)	<b>Rs.62,516/-</b>	From 01-07- 2014 to 20-08-2014 (51) days i.e., (4) DEO's
	(-)	7,502/-	12% on remuneration towards Employees Contribution to Provident Fund
	(-)	1094/-	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (A)	<b>Rs.53,920/-</b>	
	(+)	7,502/-	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	8,508/-	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	1,094/-	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	2,970/-	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	3,126/-	5% on remuneration towards Agency Commission
	Sub-Total (B)	<b>Rs.77,120/-</b>	
	(+)	9532/-	12.36% on Total Bill (12% Service Tax and 0.36% on Service Tax towards Education cess)
	Grand Total	<b>Rs.86,652/-</b>	

**(Rupees Eighty six thousand six hundred and fifty two only)**

6. The expenditure sanctioned in Para (5) above shall be debited to "2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services".

**Contd...**

7. Law Claims Department are requested to draw an amount of **Rs.86,652/-** (Rupees Eighty six thousand six hundred and fifty two only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad State Bank of Hyderabad, Branch – Nallakunta, A/c.No.**62097661025**, IFSC Code – **SBHY0020083**.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.**13,480/-** (Rupees Thirteen thousand four hundred and eighty only) each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to Smt. Ch.Jhansi Lakshmi, Smt. M.Ramadevi, Sri D.Vinay Kumar, and Sri K.Vamsi, DEO's Law Department towards remuneration for the period from 01-07-2014 to 20-08-2014 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**T. NARAYANA REDDY,  
SECRETARY TO GOVERNMENT (I/c.),  
LAW DEPARTMENT**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta, HYDERABAD- 500 044.  
Copy to: The Dy.P.A.O., Secretariat Branch, Hyderabad.  
,, : Law (Claims) Department.  
,, : S/f and S/c.

// Forwarded :: By Order //

**SECTION OFFICER**